

**MINUTES OF A MEETING OF THE
BOARD OF DIRECTORS**

HELD ON
March 10, 2025

A meeting of the Library Board of Directors of the Kanawha County Public Library was held on Monday, March 10, 2025 at 4:00 PM via Zoom and in-person in the board room at New Main.

The following Board Members were present:

Mr. J. Auge	Mr. L. Moore
Ms. S. Haden	Ms. A. Silbernagel
Ms. J. Hall	Ms. D. Sonis
Mr. T. Hurney	Dr. K. Sullivan
Mr. J. Jarrett	Ms. C. Tawney
Ms. B. King	Mr. B. Thomas
Ms. B. Malkin	

KCPL staff members present were Ms. Erika Connelly, Ms. Sarah Mitchell, Ms. Marsha Alford, Ms. Terri McDougal, Ms. Jen Meddings, Mr. Steve Mills and Mr. Michael Polak.

Others in attendance were Ms. Michelle Robinson, Ms. Morgan Goodall, and Ms. Alexa Kirkwood of Exceptional Possibilities of West Virginia. Mr. Derek Vance and Ms. Stephanie Hyre of the Greater Kanawha Valley Foundation. Mr. Rafael Barker, photographer; and Mr. Christopher Winton, library counsel.

Ms. Haden presided and reported that a quorum was present. The Director served as Secretary. The meeting was called to order at 4:00 p.m.

Ms. Terri McDougal, KCPL's Head of Children's Services, introduced a team from Exceptional Possibilities of West Virginia. In collaboration with the Children's Department and the Greater Kanawha Valley Foundation, Exceptional Possibilities of WV created and gifted an Augmentative and Alternative Library Communication Board to the Main Library. Board members and guests took a series of photos with the Sign Board and then the meeting went on as scheduled.

Approval of Minutes

The Board of Directors had two sets of minutes to approve in their packet.

Upon a motion made, seconded, and ADOPTED the minutes of the regular Board meeting on February 10, 2025, and the special Board meeting on February 27, 2025, were approved unanimously without discussion.

Director's Report

Ms. Connelly told the Board that the Library's financials are reconciled up to December and those were shared in this month's report. She is currently working with Suttle and Stalnaker and hopes to have full reports from January and February prepared by the next Board meeting.

A core group of staff members presently comprise the ILS Implementation Team. They are overseeing the transition from SirsiDynix to Koha Bywater. Bywater's implementation date is on December 1st. Staff training will take place in early November. Ms. Connelly will keep the board updated through regular features in her monthly Director's Reports.

Dr. Sullivan asked about an increase noted in staff Healthcare costs in the Board's financial report. Ms. Connelly explained that she would research the question and respond via e-mail to see if she was coding something differently or if it reflected an actual increase in costs.

Action Items

1. Exceptional Possibilities of West Virginia Presentation

Ms. Robinson, Ms. Goodall, and Ms. Kirkwood gave a brief presentation about their organization and work. Exceptional Possibilities is a non-profit organization with a mission to empower the lives of people with disabilities by promoting and creating inclusive and accessible opportunities for all.

Their team presented KCPL's children department with a special AAC Board to assist young patrons with verbal communication issues. The Board allows patrons to point out and direct staff to specific library requests.

The Children's department and the Exceptional Possibilities team have an upcoming spring program, the Bunny Bash, which will be held on Saturday, March 22nd.

2. Cross Lanes Branch Hour Adjustment and Marmet Branch Resolution

On behalf of the Public Services Committee, Ms. Silbernagel introduced two resolutions into the record.

Cross Lanes Hour Adjustment

Current Hours	Proposed Changes
Tuesday 10:00 am – 8:00 pm	Tuesday 10:00 am – 5:00 pm
Wednesday 10:00 am – 5:00 pm	Wednesday 10:00 am – 5:00 pm
Thursday 10:00 am – 8:00 pm	Thursday 12:00 pm – 8:00 pm
Friday 10:00 am – 5:00 pm	Friday 10:00 am – 5:00 pm
Saturday 10:00 am – 3:00 pm	Saturday 10:00 am – 3:00 pm

RESOLVED, due to staffing limitations, the Cross Lanes Branch of the Kanawha County Public Library will ADOPT a temporary adjustment to their service hours effective March 18, 2025; and be it further

RESOLVED, that after all necessary positions are filled and trained, that the Cross Lanes Branch Library return to its regular service hours without reduction.

The Board ADOPTED this resolution unanimously without further discussion.

Marmet Branch Resolution

The Public Services committee also had a recommendation about the future of the Marmet Branch.

RESOLVED, the Marmet Branch of the Kanawha County Public Library be temporarily closed effective May 2, 2025; and be it further

RESOLVED, that while the Branch is closed services to the town of Marmet will be supplemented by additional Bookmobile stops and KCPL programming will continue at the Marmet Community Center.

The Board ADOPTED this resolution unanimously.

Reports of Committees

1. Building

Ms. Connelly summarized a report she gave to the Building Committee in their quarterly meeting with help from Mr. Mills. The Facilities team presently has candidates for job openings both at the Main Library and the Branches. If these positions are filled, KCPL hopes to shrink the janitorial work it presently contracts out with Patton, and handle more of these tasks internally.

New Business

The West Virginia Library Association's "Library Day at the Legislature" will be held on Monday, March 24th. KCPL's team will be at the Capitol for the morning session and at a special dinner reception at the Culture Center from 5-7 p.m. Ms. Connelly invited all Board members and told them to request tickets through Mr. Polak.

KCPL will host its annual Staff Development Day at the New Main Library on Wednesday, April 9th. All board members are invited and may reserve lunch through Mr. Polak or Ms. Alford.

There being no further business, a motion was made to adjourn this meeting. The Motion was seconded, and the meeting ADJOURNED at 4:53 PM

President

Secretary