

2021 Virtual Volunteer Contract



Thank you for participating in the Kanawha County Public Library Volunteer program! KCPL Volunteers will learn new skills, gain public service experience, and become familiar with the operations of a public library. Before beginning service, all Volunteers must sign the Volunteer contract. We look forward to working with you!

As a KCPL Volunteer, I agree to the following:

- I will log-in to Discord for each assigned volunteer shift. If I am unable to do this, I will notify the Volunteer Coordinator, or Library Teen Assistant.
- I will sign in and out by messaging in the Volunteer Discord channel for each assigned volunteer shift.
- I will alert the Volunteer Coordinator or Teen Assistant of any needed schedule changes.
- I will perform all assigned duties to the best of my ability and direct any questions about assigned duties to the Volunteer Coordinator or Teen Assistant.
- I will be courteous and respectful to all other Discord users in the server.
- I will notify the Volunteer Coordinator or Teen Assistant if an issue arises with another Discord member.
- I will refrain from using profane or obscene language in voice and text chat.
- I will change my nickname on Discord to include "Volunteer" during my shift.
- I will adhere to the Discord server's list of rules (see, "these be the rules" channel for more information).

Failure to comply with the rules set forth in this contract may result in dismissal from the program.

Volunteer Signature: _____ Date: _____

Volunteer Coordinator Signature: _____ Date: _____

