

2022 Volunteer FAQ



Everything you want to know about becoming a Volunteer!

Why should I become a VolunTEEN? Volunteering at KCPL will give you the opportunity to learn new skills, gain public service experience, and become familiar with the operations of a public library. It's also a great way to meet new people and make new friends while earning required service hours for school.

Who can become a VolunTEEN? Teens ages 12 (by May 31) – 18 (not a high school graduate) may apply for the VolunTEEN program. High school graduates are ineligible.

We are unable to accept volunteers in need of court-ordered community service.

How do I apply? VolunTEEN applications will be available at kanahwalibrary.org and at all KCPL locations beginning April 1, 2022. Returning VolunTEENs are required to complete a new application. Applications must be completed and returned by **April 30, 2022**. Applications returned after **April 30, 2022** will not be considered.

What will I do as a VolunTEEN? VolunTEENs will be responsible for a variety of tasks that vary based on location or department. The following are examples of typical VolunTEEN work:

- Assisting with special events and programs.
- Helping prepare for programs and displays.
- Shelving approved library materials.
- Tidying assigned areas of the library.

When does the VolunTEEN program start? The VolunTEEN program runs concurrently with Summer Library Club, June 1 – July 31. New VolunTEENs will be required to attend an orientation in May. VolunTEENs may be contacted individually for volunteer opportunities throughout the rest of the year.

How will I know if I've been accepted into the VolunTEEN program? Applicants selected to serve as VolunTEENs will receive an email and/or phone call.

If accepted into the VolunTEEN program, how many hours will I work? VolunTEENs have the opportunity to work up to 20 hours a week, depending on the needs of their assigned location. VolunTEENs are not permitted to work longer than 4 hours in a day. VolunTEENs must work a minimum of 10 hours during the summer in order to complete the program and to receive an invitation to the reward party.

If accepted into the VolunTEEN program, what sort of training will I receive? New VolunTEENs and their legal guardians will receive general training at a required orientation in May. All VolunTEENs will receive training for specialized tasks during their volunteer shifts.

For other questions or concerns, contact Andrew Stanley at andrew.stanley@kcpls.org or call 304-343-4646 ext. 1251.