

**MINUTES OF A MEETING OF THE
BOARD OF DIRECTORS**

HELD ON
January 10, 2022

A meeting of the Library Board of Directors of the Kanawha County Public Library was held on Monday, January 10, 2021 at 4:00 PM via Zoom.

The following Board Members were present:

Dr. M. Blackwell	Ms. J. Pauer
Mr. C. Erlewine	Dr. K. Sullivan
Ms. A. Gould	Ms. A. Silbernagel
Mr. T. Hurney	Ms. S. Shumate
Ms. M. Jaensson	Mr. B. Thomas
Mr. J. Jarrett	Mr. J. Withrow
Ms. B. King	

KCPL staff members present were Ms. Erika Connelly, Ms. Sarah Mitchell, Ms. Adele Thumm, Mr. Stan Howell, Ms. Marsha Alford, Mr. Seth Newell, Mr. Teddy Claypool, Mr. Tim Venitsanos, Mr. Anthony DeMinico, and Mr. Michael Polak.

Others in attendance were Mr. Michael Albert, a director of the Kanawha County Public Library Special Public Properties Holdings, Inc.; Mr. Bill Lynch, the Charleston-Gazette newspaper; and Mr. Christopher Winton, library counsel.

Ms. Jaensson presided and reported that a quorum was present. The Library Director served as Secretary. The meeting was called to order at 4:00 PM.

Approval of Minutes

Upon a motion made, seconded, and ADOPTED, the minutes from the meeting on December 13, 2021, were approved as distributed in the Board packet.

Approval of Bills

General Bills and Book Bills: In accordance with Bylaws and on a motion duly made, seconded, and ADOPTED, the payment of General Bills in the amount of \$168,942.70, and the Book Bills in the amount of \$73,406.75 were approved and transmitted by the Library Director to the Board of Education of the County of Kanawha for payment.

Special Funds: The Library Director submitted bills to be paid from the Special Funds in the amount of \$18,298.59 duly certified and approved in accordance with the Bylaws and on a motion duly made, seconded, and ADOPTED, the Board approved the payment of bills set forth on the list.

Construction Fund: The Library Director submitted bills to be paid from the Construction Fund in

the amount of \$66,670.35, duly certified and approved in accordance with the Bylaws, and on a motion duly made, seconded, and unanimously ADOPTED, the Board approved the payment of the bills set forth on the list.

Ms. Connelly noted that some of the Construction costs will start to come out of the Library Foundation's check register.

Director's Report

Ms. Connelly began her report stating that the system is still at Covid numbers of circulations. Though each location is operating at regular hours compared to this time last year, the numbers have not significantly increased. The digital collection remains popular and is currently responsible for 55 percent of the library's total circulations. The collection budget is adjusting to offer patrons increased digital options.

December was a very busy month for staff in planning for the move back to New Main. Safety and security projects are currently being updated for the transition.

Ms. Connelly then invited Mr. Stan Howell and Ms. Sarah Mitchell to discuss the 100 Days campaign for the re-opening of New Main. She noted that they've been trying to plan for a first 100-day celebration on a moving target, because the final date for the library's opening has shifted. Mr. Thomas will clarify this development in detail during his committee presentation, but substantial completion for the project was delayed.

Mr. Howell explained that the current plan is to have a soft opening of the location on Monday, May 2nd, 2022. The library will not advertise its opening but will open doors and allow patrons in. The grand opening will be Tuesday, May 10th. It will feature ribbon-cutting, speeches from Erika and Monika, and press coverage.

Other events include:

- A Public open house on Saturday, May 14.
- Summer Reading kickoff event on Tuesday, May 31st.
- The Donor Wall gala is penciled in for Friday, June 10th.
- Used Book Sale will be held in conjunction with the downtown Street Fair during Festival weekend.
- Art exhibits will be running throughout the 100 days. They hope to have a collection from the late local artist, Charly "Jupiter" Hamilton, as well as items from Tamarack and the Clay Center. Ian Bode has also been commissioned to do artwork for the library in celebration of the 100 Days.

The books will begin going in next week. The staff will begin moving back in late February.

Reports of Committees:

1. Finance Committee

No report.

2. Public Services Committee

No report.

3. Legal Affairs Committee

No report

4. Membership Committee

The Membership Committee recommended a new member to fill a vacant seat on the Board of Directors. Mr. Jason Holliday works as a litigation attorney and lives in Belle with his young family. Dr. Blackwell noted in the committee's meeting with Mr. Holliday he was willing to come on without any hesitancy. Mr. Holliday is originally from Costa Rica and has a young family of library users.

Ms. Jaensson opened the nomination to discussion, and Mr. Withrow noted that Mr. Holliday is a lawyer. If approved the Board would now be one-third attorneys. Ms. Silbernagel stated that the Membership Committee did not consider Mr. Holliday's professional background and that their focus was getting someone in lives in the eastern part of the county. Mr. Withrow clarified he did support Mr. Holliday's nomination he just wanted to bring this fact to the Board's attention.

Mr. Holliday will take the seat of the late Ms. Cheryl Morgan. His term will expire on June 30, 2027.

The motion to nominate Mr. Holliday for appointment was ADOPTED unanimously.

5. Long-Range Planning Committee

No report

6. Personnel Committee

No report

7. Building Committee

Mr. Thomas explained that the Main Building is not yet substantially complete. He feels the current timeline, which is both optimistic and realistic, will have it ready by the end of the month (January). This delay has not affected other components of the process except for the opening day being pushed back. Silling Associates, PrayWorks, and Paramount Builders have been working very hard to accomplish this

completion point. They expect that construction workers and advisers will be on the site for about 30-45 days after the planned substantial completion.

Ms. Connelly said that the Library is making office space for both PrayWorks and Paramount Builders for the post-substantial completion work in one its boardrooms.

Dr. Blackwell then asked for an update on the Clendenin Kiosk project. Mrs. Connelly explained that there is a bid opening for the work tomorrow, Chapman Technical has been advising. She is hoping that the project will be ready for launch in March.

Ms. Jaensson told the Board that if anyone, who didn't get a chance to come to the New Main tour in December, was welcome to schedule a walkthrough at any time.

8. KCPL Special Public Properties Holding Corporation

Mr. Thomas said that Special Properties met last Thursday and approved the Draw Request for approx. 900K of bills. It is a drop off from prior months. Mr. Thomas expects that this committee will meet a few more times over the next 30-45 days. When the New Main project reaches substantial completion there will no longer be reports from this committee at Library Board meetings. Mr. Thomas thanked Ms. Connelly and the KCPL accounting team for all the work they've done for the Special Properties.

9. The Library Foundation of Kanawha County

No report.

There being no further discussion or business, a motion was made to adjourn this meeting. The motion was made and seconded, and the meeting ADJOURNED at 4:30 p.m.

President

Secretary