

**MINUTES OF A MEETING OF THE
BOARD OF DIRECTORS**

HELD ON
March 14, 2022

A meeting of the Library Board of Directors of the Kanawha County Public Library was held on Thursday, March 14, 2022, at 4:00 PM in the Board Room at the New Main Library and via Zoom.

The following Board Members were present:

Dr. M. Blackwell	Ms. B. King
Ms. S. Haden	Ms. S. Shumate
Mr. J. Holliday	Ms. A. Silbernagel
Mr. T. Hurney	Dr. K. Sullivan
Ms. M. Jaensson	Mr. B. Thomas
Mr. J. Jarrett	

KCPL staff members present were Ms. Erika Connelly, Ms. Sarah Mitchell, Ms. Adele Thumm, Ms. Marsha Alford, Mr. Teddy Claypool, Mr. Tim Venitsanos, Ms. K. Runion, Mr. Anthony DeMinico, and Mr. Michael Polak.

Others in attendance were Mr. Michael Albert, a director of the Kanawha County Public Library Special Public Properties Holdings, Inc.; Mr. Dale Cooper, WCHS; Mr. Bill Lynch, the Charleston-Gazette newspaper; and Mr. Christopher Winton, library counsel.

Ms. Jaensson presided and reported that a quorum was present. The Library Director served as Secretary. The meeting was called to order at 4:00 PM.

Approval of Minutes

Upon a motion made, seconded, and ADOPTED, the minutes from the meeting on February 14, 2022, were approved as distributed in the Board packet.

Approval of Bills

General Bills and Book Bills: In accordance with Bylaws and on a motion duly made, seconded, and ADOPTED, the payment of General Bills in the amount of \$264,618.39, and the Book Bills in the amount of \$15,576.58, were approved and transmitted by the Library Director to the Board of Education of the County of Kanawha for payment.

Special Fund -- The Library Director submitted bills to be paid from the Special Fund in the amount of \$40,904.37, duly certified and approved in accordance with the Bylaws, and on a motion duly made, seconded, and ADOPTED, the Board approved the payment of the bills set for on the list

Construction Fund: The Library Director submitted bills to be paid from the Construction Fund in the amount of \$35,173.57, duly certified and approved in accordance with the Bylaws, and on a motion

duly made, seconded, and unanimously ADOPTED, the Board approved the payment of the bills set forth on the list.

Director's Report

Ms. Connelly called on Assistant Director, Ms. Mitchell to discuss the move-in process. In February, the library closed the Mall storefront and began move-in plans. Staff are beginning to sporadically report throughout the building to right things from the move. They are all excited to be at the tail end of the process. The two main issues preventing a full move into the new building are the elevators and the internet server. Mr. Claypool, the Library's IT Manager, is working with Alpha Technology to get the servers moved in this week.

The mall storefront will re-open on March 15, Tuesday through Saturday from 10-6 for the public to come in and pickup holds. It will be a good intermix for our downtown public until New Main is up and running. Public Service staff are splitting time between the mall and New Main. During the set-up months, items will be interfiled, inventoried, and be shelf-ready for the opening day. A big task will be preparing the 900 tools delivered for the tool lending library, which will be the first of its type in West Virginia.

Ms. Connelly concluded the move-in portion of the report by praising the team of Paramount Builders and Central Van.

The Clendenin Kiosk project will be ready for its grand opening in May.

Reports of Committees

1. Public Services

Ms. Silbernagel stated that the Public Services committee continues to monitor the issues in St. Albans with their elevator, and Glasgow. Glasgow has been without a location due to a mold issue in its building for several months. The library is still working with the town to update its location in the area. Ms. Silbernagel met with Kanawha County Delegate Larry L. Rowe in February and discussed possible leads to serve the Glasgow area.

Dr. Blackwell brought up an impactful piece of legislation that passed during the last session. The Library Commission was moved under the Department of Arts, Culture, and History, and is no longer autonomous. Though the Commission will still control hiring and personnel decisions, the Office of the Curator now controls the budget.

On Tuesday, March 29, Ms. Connelly, and the New Main staff will host a tour for all interested county legislators from 11:30 a.m. to 1:00 p.m. All members of the Board of Directors are welcome to participate.

2. Finance

Mr. Hurney explained that the Library has two properties one on Dunbar Avenue and another on Leon Sullivan Way currently for sale and listed at \$240,000 and \$195,000 respectively. Through relator, Duke Jordan, an offer came in for \$105,000 for both. The committee is currently getting more information on the situation. They are not inclined to let the properties go for a quarter of the asking price. They plan to update the board next month.

3. Legal Affairs

No report

4. Building

Mr. Thomas announced that substantial completion at New Main has been achieved. The focus now is shifting to completing the punch list and addressing any issues that may arise in the next few months before the grand opening. There's a lot of excitement around the site as sidewalks and lanes of traffic are re-opening.

5. KCPL Special Public Properties Holding Corporation

Mr. Thomas reported that the SPC is scheduled to meet Wednesday and approve all bills for the end of February. Things are going very positively as the project concludes.

New Business

Ms. Jaensson advised the board that an agreement with a potential vendor for the cafe space on the first floor of New Main is in the works. A special meeting may be called before the next regular meeting on Monday, April 11.

There being no further discussion or business, a motion was made to adjourn this meeting. The motion was made and seconded, and the meeting ADJOURNED at 4:26 p.m.

President

Secretary